

FIG.1 (PRIOR ART)

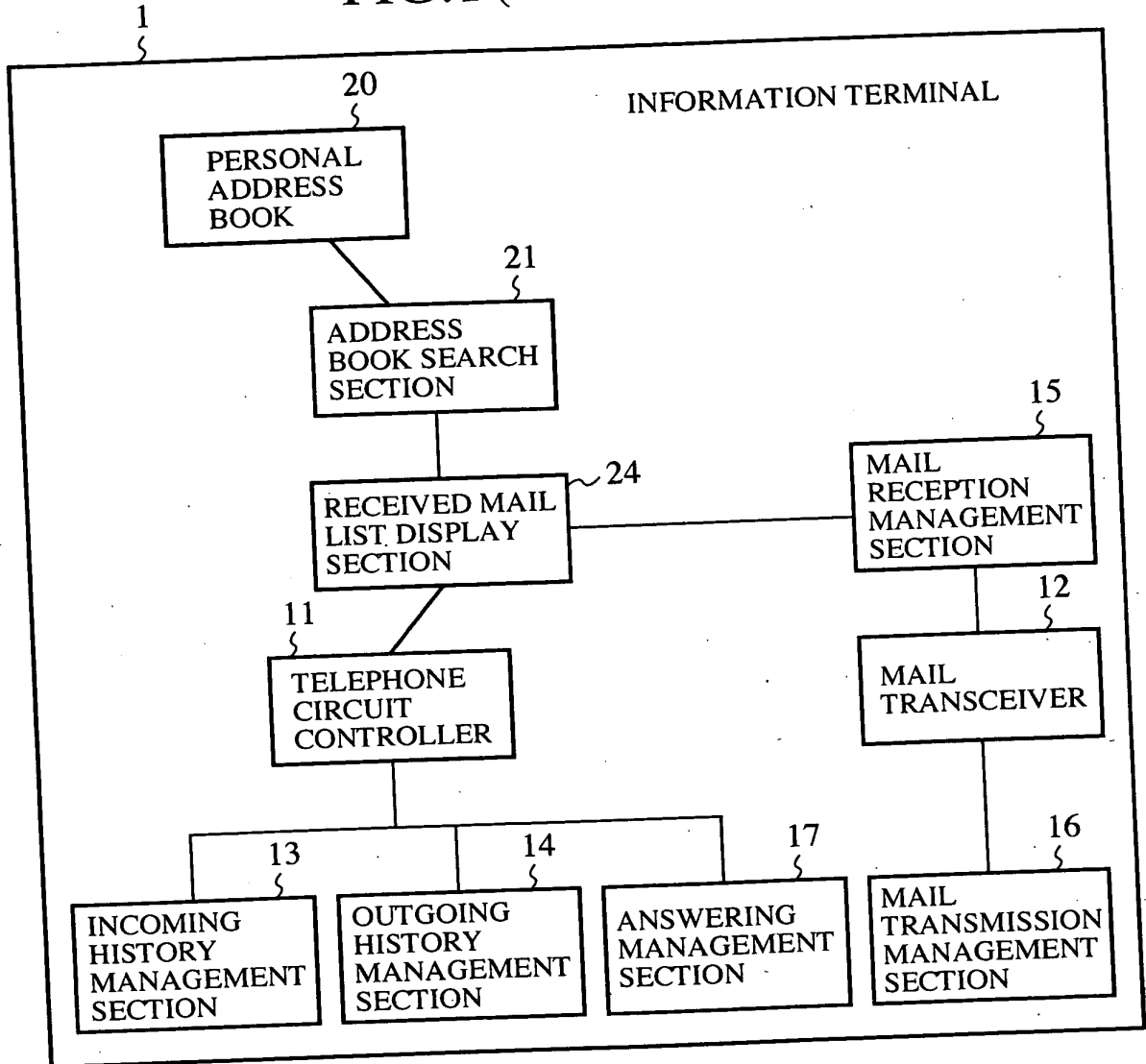


FIG.2 (PRIOR ART)

RECEIVED MAIL LIST		CONVERSATION WITH SENDER
UNREAD	TIME AND DATE	SENDER
	6/5 10:27	TOMARI
	6/6 20:02	NAKA
	6/7 13:55	YAMANAKA
UNREAD	6/8 21:45	TAMURA

FIG.3

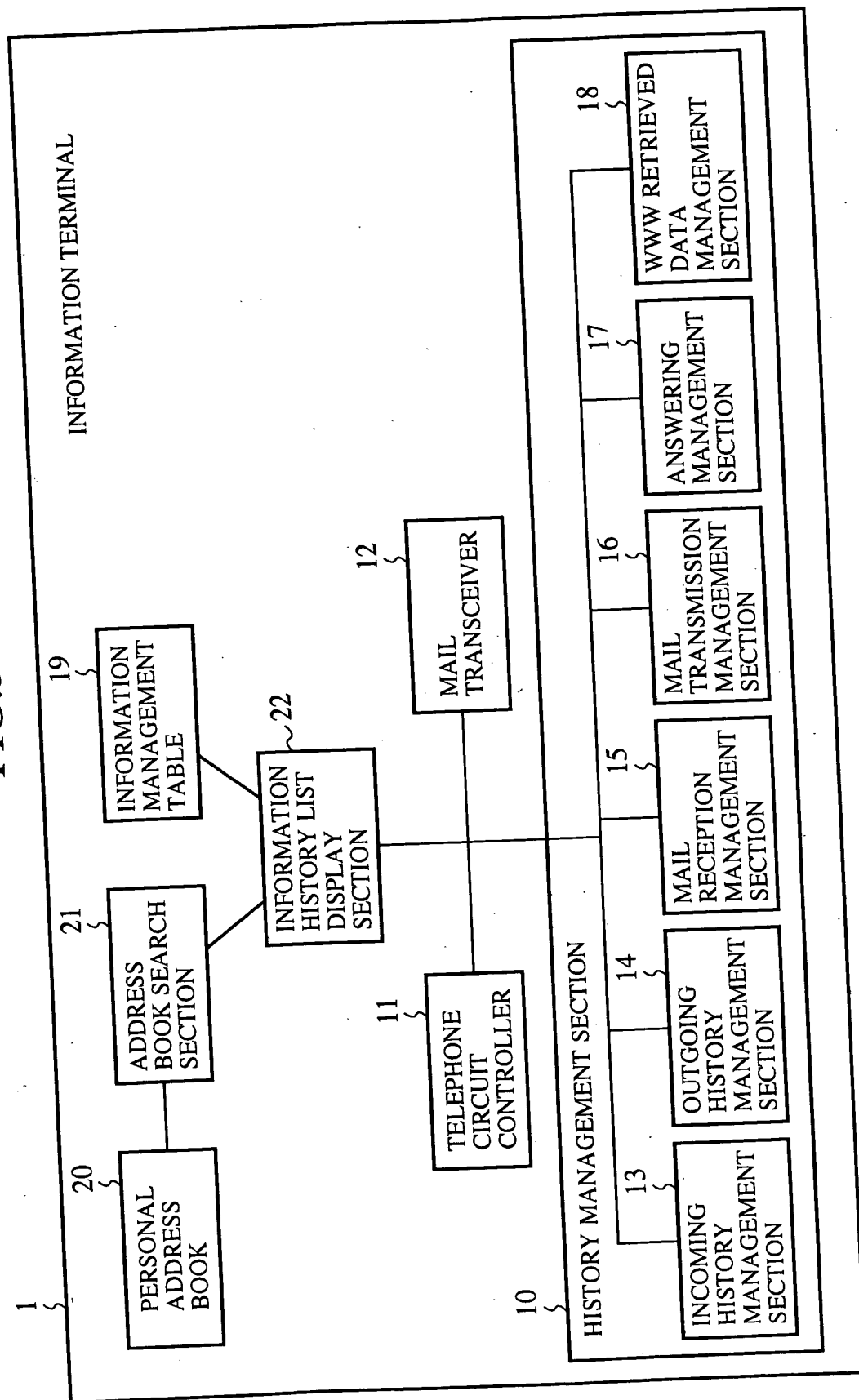


FIG.4

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INFORMATION HISTORY LIST					
UNREAD	TYPE	TIME AND DATE	PARTY	REPLY	
	INCOMING TEL 1	6/5 10:27	TOMARI	6/5 TEL FINISHED	221
	INCOMING MAIL 1	6/6 20:02	NAKA	UNPROCESSED	222
	ANSWERING 1	6/7 13:55	YAMANAKA	6/8 MAIL FINISHED	223
	OUTGOING MAIL 1	6/8 21:45	TAMURA	6/9 MAIL REPLY	224
	W1 WEATHER	6/10 23:32	HAYASHI	6/10 MAIL TRANSFER	225
	INCOMING TEL 2	6/16 20:02	NAKA	PROCESSING UNNECESSARY	226
UNREAD	INCOMING MAIL 2	6/20 14:43	SAITOU		227

FIG.5

HISTORY OPERATION MENU

228

REPLY BY MAIL
 REPLY BY TELEPHONE
 TRANSFER BY MAIL
 ESTABLISH ASSOCIATION
 MAKE PROCESSED
 MAKE UNPROCESSED
 PROCESSING UNNECESSARY
 DELETE HISTORY

FIG.6

INFORMATION MANAGEMENT TABLE

INCOMING TEL 1	OUTGOING TEL 1	191
INCOMING MAIL 1	UNPROCESSED	192
ANSWERING 1	OUTGOING MAIL 2	193
OUTGOING MAIL 1	INCOMING MAIL 2	194
W1	OUTGOING MAIL 3	195
INCOMING TEL 2	PROCESSING UNNECESSARY	196
INCOMING MAIL 2	UNREAD	197

FIG.7

PERSONAL ADDRESS BOOK

NAME	MAIL ADDRESS	PHONE NUMBER
TOMARI	tomari@melco.co.jp	09001234567
NAKA	naka@melco.co.jp	09002345678
YAMANAKA	yamanaka@melco.co.jp	09003456789
TAMURA	tamura@melco.co.jp	09004567890

FIG.8

INCOMING HISTORY
MANAGEMENT SECTION

TYPE	PARTY	TIME AND DATE
	:	
	:	
INCOMING TEL 1	09001234567	6/5 10:27
	:	
	:	

FIG.9

INFORMATION
MANAGEMENT TABLE

:	:
:	:
INCOMING TEL 1	UNPROCESSED
:	:
:	:

FIG.10

INFORMATION HISTORY LIST				
UNREAD	TYPE	TIME AND DATE	PARTY	REPLY
		:		
		:		
	INCOMING TEL 1	6/5 10:27	TOMARI	UNPROCESSED
		:		
		:		

FIG.11

OUTGOING HISTORY
MANAGEMENT SECTION

TYPE	PARTY	TIME AND DATE
	:	
	:	
OUTGOING TEL 1	09001234567	6/5 12:51
	:	
	:	

INFORMATION MANAGEMENT TABLE

FIG. 13

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UNREAD	TYPE	TIME AND DATE	PARTY	REPLY
		:		
		:		
	INCOMING TEL 1	6/5 10:27	TOMARI	6/5 TEL FINISHED
		:		
		:		

FIG.14

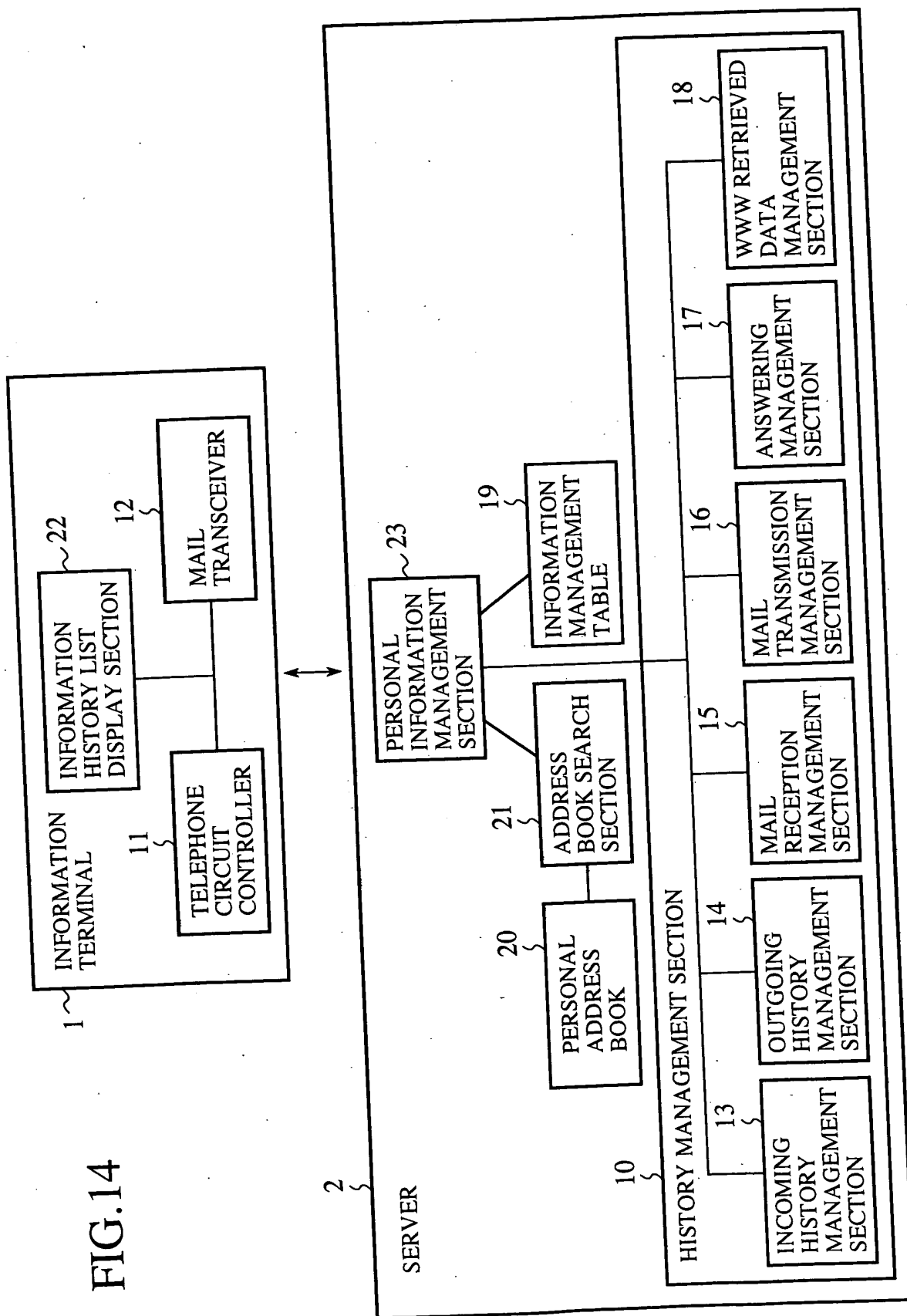


FIG. 15

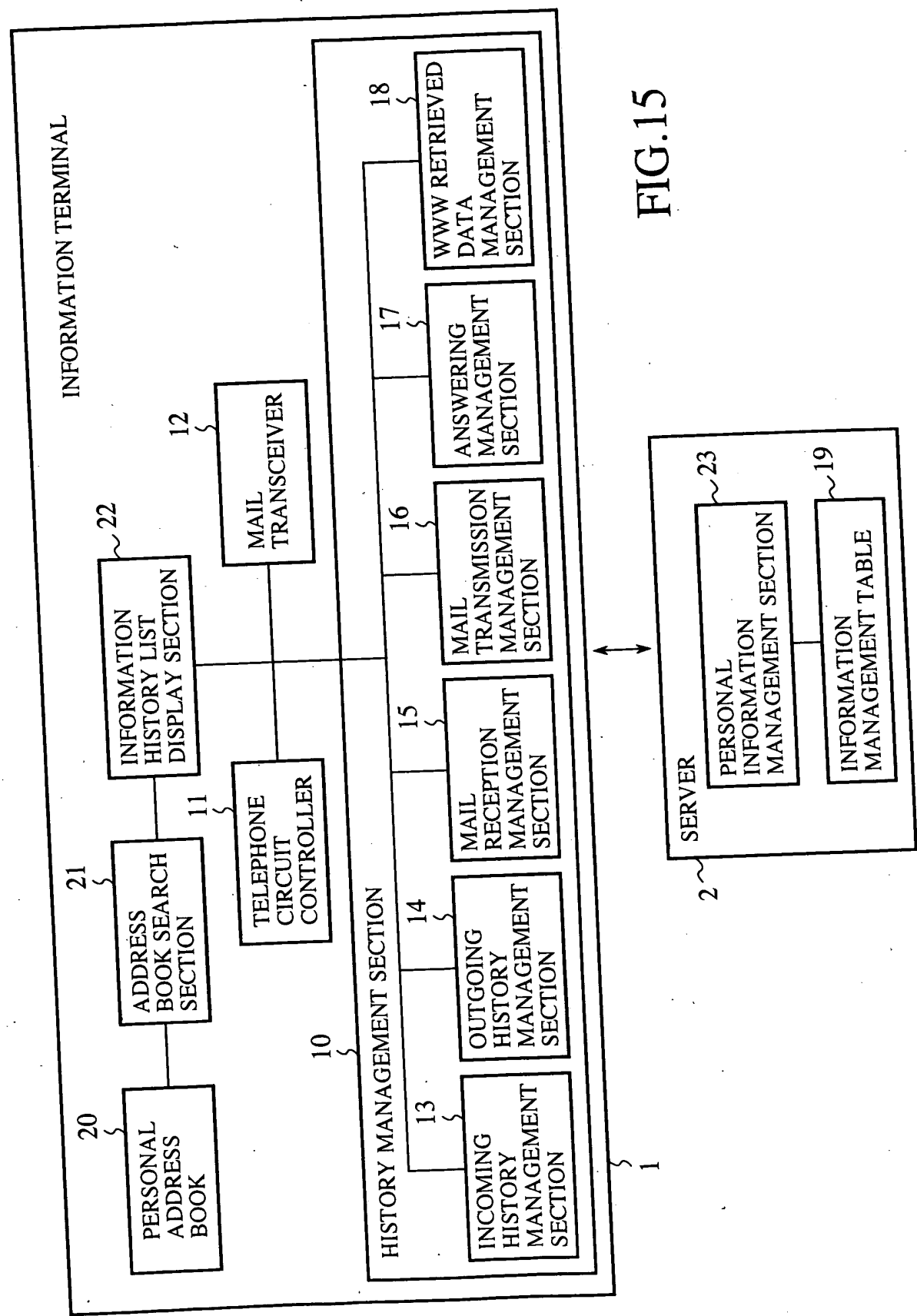


FIG.15

FIG. 16

